

*Peoples Valley Fire District
PO Box 936, Yarnell, AZ 85362
17275 W. Burning Bush Drive, Peoples Valley, AZ 86332*

**BOARD OF DIRECTORS' MEETING MINUTES
Regular Meeting Minutes from Wednesday, May 18, 2022**

1. **CALL TO ORDER:** The meeting was called to order by **Judy Garner, Chairman**, at 5:01 PM.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by Shawn Bomar.
3. **ROLL CALL OF BOARD:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, **Absent:** x Nancy Tschikof, x Wayne Keller
4. **APPROVAL OF MINUTES:**
 - A. Budget Subcommittee Session 3-16-2022
A motion was made by Ray Paiz to approve the minutes from the 3-16-2022 Budget Subcommittee meeting.
Seconded: Shawn Bomar
Ayes: x Judy Garner, x Ray Paiz, x Charla Jordan, x Shawn Bomar,
Nays: 0
Abstain: x Dave Schroedl
Absent: Wayne Keller (Chair), Neil Rifenbark, Ron Hernandez, Nancy Tschikof.
Motion Carried.
 - B. Budget Subcommittee Session 4-6-2022
A motion was made by Ray Paiz to amend the minutes from the 4-6-2022 Budget Subcommittee meeting to include requested documents (Budget worksheets) per Phil Lobeck.
Seconded: Shawn Bomar
Ayes: x Dave Schroedl, x Ray Paiz, x Charla Jordan, x Shawn Bomar,
Nays: 0
Abstain: _x_ Judy Garner
Absent: Wayne Keller (Chair), Neil Rifenbark, Ron Hernandez, Nancy Tschikof.
Motion Carried.
 - C. Budget Subcommittee Session 4-20-2022
A motion was made by Ray Paiz to amend the minutes from the 4-6-2022 Budget Subcommittee meeting to include requested documents (Budget worksheets) per Phil Lobeck.
Seconded: Shawn Bomar
Ayes: x Dave Schroedl, x Ray Paiz, x Charla Jordan, x Shawn Bomar,
Nays: 0
Abstain: x Judy Garner
Absent: Wayne Keller (Chair), Neil Rifenbark, Ron Hernandez, Nancy Tschikof.
Motion Carried.
 - D. Regular Meeting Session 4-20-2022
A motion was made by Phil Lobeck to approve the minutes from the 4-20-2022 board meeting.
Seconded: Dave Schroedl
Ayes: x Judy Garner, x Phil Lobeck, x Dave Schroedl
Nays: 0
Abstain: 0
Absent: Wayne Keller, Nancy Tschikof.
Motion Carried.

E. Special Board Meeting Session 5-11-2022

A motion was made by Phil Lobeck to approve the minutes from the 5-11-2022 Special Board meeting.

Seconded: Dave Schroedl

Ayes: x Judy Garner, x Phil Lobeck, x Dave Schroedl

Nays: 0

Abstain: 0

Absent: Wayne Keller, Nancy Tschikof.

Motion Carried.

5. **CALL TO PUBLIC:** Members of the community in attendance: **Shawn Bomar, Ray Paiz, Jamie Lagacy, Arnold Urais, Lori Bomar, and Charla Jordan.** Ray Paiz announced the Buckhorn Project as of May 18, 2022, is paid in full. Lori Bomar reminded everyone that the Website is fully functional and should be used. She walked the Board members thru the site’s contents and links and requested suggestions for improvement to the Website be emailed using the contact link within the site.

6. **REPORTS AND CORRESPONDENCE**

A. Fire Chief’s Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assist
April	7	1	1	0	
May	6	1	0	0	

*MVA – Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing Hazardous Fuels Reduction Grant HFI-21-307.
- Title 2 Forestry Fee Grant
- Partner Safer Grant W Southern Yavapai Fire
- Applied for Homeland Security Grant. Was denied.
- Opening Grant – HFI 2022 as of 5/20/2022 for \$100,000

❖ Personnel/Training: Currently have 27 personnel (10 of which are EMTs). Advanced EMT Training continues this Saturday, May 21, 2022. Digital Patient Care Reports are in place, and training will follow.

❖ IROC Status: 14 are available.

❖ Out of District Assignments: Scott Mayer is assigned to the BEARTRAP Fire in New Mexico as a Medical Unit Leader

❖ Apparatus/Equipment: Squad 81 is on assignment and Brush 81 is in the shop for repairs.

❖ Update on EMS: Arnold Urais commented the Medical Training & Enhancements are priceless to providing exceptional EMT services and is greatly appreciated by team members & the community. Arnold attended & participated in The Yarnell Community Center-sponsored, HEALTH AWARENESS IN RURAL AREAS event, on May 16th, 2022, and received great feedback regarding the services provided.

B. Financial Report: April financials were not received by the board due to some reporting issues from ADP. Jim has now received corrected data/reports from ADP via Chief Bomar (as of 5/18/2022). Chief Bomar outlined the details of the \$143,000 in outstanding receivables and stated there may be no carry-over by end of June.

C. Correspondence received by the Board:

- ❖ Chief Bomar received from the Peoples Valley Water Company, the notice of a Public Hearing with the intent to transfer assets to Cactus State Utility Operating Company.
- ❖ Judy Garner received from Victoria - Yavapai County an estimate of \$37,000 to be received for FDAT (Fire District Assistance Tax).

D. Auxiliary Report: **Jamie Lagacy** submitted the minutes below: Report to the Board – May 18, 2022

The April meeting was held on April 2, at 9 am at the fire station, Present were: Lani Beyle, Lori Bomar, Shawn Bomar, Angela Davis. Kathy Fitzgerald, Judy Garner, Jim Kellmann, Jaime Lagacy, Chris McCawley, Jane Meyers, Kelley Paiz, Ray Paiz, Karen Stafford, and Bethany Strickland.

President Jaime Lagacy: Nothing to report at this time. Correspondence:

The auxiliary members continued the amendments to the new By-laws. The new By-laws will be finalized at our July meeting. Fingerprinting was tabled to the July meeting.

Treasurer Financials: Judy Garner suggested having an assistant treasurer. Julie Deaton agreed and was voted to take the position. Jaime Lagacy was approved to be a second signor on the auxiliary account. Also discussed was the cost of the logistics trailer. The total cost was \$5,310, which Shawn and Lori Bomar paid for. The auxiliary paid them \$4,310 from funds raised at the Hoedown and Trail Ride. Shawn and Lori donated the \$1,000 balance.

Corresponding Secretary: Nothing at this time.

Community Rewards: Amazon Smile was \$35.22.

New Business: Our chili Bingo night was set for October 8, 2022. Will continue to discuss details at future meetings.

Also discussed was having calendars made from photos of the Hoedown/Trail Ride as a fundraiser. The cost for 100 calendars is \$5.11 for each calendar. We will sell them for \$12 each or 2 for \$20.

Old Business: We discussed changes and improvements for the next Hoedown/trail ride. One person will be in charge of ticket sales to alleviate anyone coming to the Hoedown dinner without having purchased a ticket or any mix-ups. Also decided to do the door prize announcement while everyone is eating dinner, so no one is missed in the drawing that has already left. Will continue to discuss and plan for a 2023 Hoedown and Trail Ride. Received lots of great reviews and words of encouragement for this event. Our next meeting will be at the fire station on July 2nd, 2022, at 9 am. There will be no auxiliary meeting in June, so I will have nothing to report for June.

7. **BUSINESS**

A. Discussion/possible action to approve the April 2022 Treasurer's report.

- Tabled – Report not received

B. Discussion/possible action to approve Warrant Requests.

- Phil Lobeck made a motion to approve the April 2022 Warrant Requests.
- **Seconded:** Dave Schroedl
- **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl,
- **Nays:** 0
- **Abstain:** 0
- **Absent:** Wayne Keller, Nancy Tschilof
- **Motion Carried.**

C. Discussion- Station Building at Ruger Ranch.

- Ruger Ranch property owner will be meeting to create a site drawing to present to Board.

- D. Discussion- Repeater Station at Ruger Ranch.
 - Still waiting for equipment to arrive.
 - E. Discussion- Caterpillar mastication machine Lease.
 - \$54,266 quote for a 1-year lease is proposed. Chief Bomar will formally present a lease agreement to Board after the budget is approved and funds become available.
 - F. Discussion- T-Mobile Cell Tower Lease.
 - Chief Bomar has been contacted by contractor, Lower 48 about leasing (long-term/10 years). 2,500 SF to put up a cell tower in the lower part of the Fire department grounds. More to follow once Board has been formally contacted.
8. **FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**
- A. New Business Agenda Item Requests for next Regular, Workshop, and Other Meetings.
 - Discussion/possible action to approve the April 2022 Treasurers Report
 - Discussion/possible action to approve Warrant Requests.
 - Discussion/possible action Station Building at Ruger Ranch
 - Discussion/possible action Repeater Station at Ruger Ranch
 - Discussion/possible action to lease/purchase a Caterpillar mastication machine
 - Discussion/possible action on a proposal from T-Mobile Cell Tower Lease
 - Discussion/possible action on Water Company notice
 - B. The Budget Hearing, Open to the Public, with the regular Board meeting immediately following is scheduled for Wednesday, June 15, 2022, at 5:00 PM at Model Creek School.
9. **ADJOURNMENT: Judy Garner** adjourned the meeting at 6:30 PM.

Respectfully Submitted by: Charla Jordan, Scribe