

**BOARD OF DIRECTORS' MEETING MINUTES
Wednesday, August 17, 2022**

1. **CALL TO ORDER:** The meeting was called to order by **Judy Garner, Chairman**, at 5:02 PM.
2. **PLEDGE OF ALLEGIANCE:** Scott Mayer led the pledge.
3. **ROLL CALL OF BOARD:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifembark
Absent: Wayne Keller
4. **APPROVAL OF MINUTES:**
 - A. Regular Meeting Session 7-20-2022
A motion was made by Phil Lobeck to approve the minutes from the 7-20-2022 Regular Board meeting with the following correction: change "Special" to "Regular" in the heading.
Seconded: Dave Schroedl
Ayes: x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifembark
Nays: 0
Abstain: 0
Motion Carried.
 - B. Special Meeting Session 7-22-2022
A motion was made by Phil Lobeck to approve the minutes from the 7-20-2022 Special Board meeting contingent on Header correction (correct spelling "Minutes").
Seconded: Dave Schroedl
Ayes: x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifembark
Nays: 0
Abstain: 0
Motion Carried.
5. **CALL TO PUBLIC:** Members of the community in attendance: Shawn Bomar, Lori Bomar, Jamie Lagacy, Lindon Gareis, Sherry Gareis, Scott Mayer, Lew Theokas, Gray Stafford, Karl Kennedy, and Charla Jordan. Gray Stafford (Ruger Ranch) & Ray Paiz (Peoples Valley) attended the Prescott Firewise meeting held on August 4th.

6. REPORTS AND CORRESPONDENCE

A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assist
July	7	1	1	0	1
August	10	0	0	1	1

*MVA – Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing: Hazardous Fuels Reduction Grant HFI-21-307.

- Continuing: Title 2 Forestry Fee Grant – Repeater Station
 - Continuing: Partner Safer Grant with Southern Yavapai Fire – re-budgeting should be approved by end of the year.
 - Grant for HFI 2022 Model Creek 17 as funded.
 - Applied for Title III Forest Fee Wildfire Prevention Plans.
 - Applied for USDA Wildfire Defense Grant.
 - Applied for Ready Set Go Fuels Reduction.
 - Not applying for the Invasive Plant Program.
 - ❖ Personnel/Training - Currently have 26 personnel (10 of which are EMTs). The annual CPR class was held on August 13th. We now have a trainer on Staff. Five staff members will be attending State fire school.
 - ❖ Fuels Reduction – Work continues on Model Creek. PAWUIC will be holding an event at the Founding Fathers’ Facility on Oct. 15th. PVFD will be present displaying equipment.
 - ❖ IROC Status: 11
 - ❖ Out of District Assignments Starting tomorrow, August 18th Brush 81 will be on assignment going to California.
 - ❖ Apparatus/Equipment The trailer has been paid for and will be picked up next week. The masticator attachment is scheduled to ship on August 30th. The skid steer is on track to deliver in mid-September.
- B. Financial Report: July financials were received by the board as of 8/1/2022. Judy Garner commented on the \$117K deficit in cash, the county is okay with it as long as A/R collection is in process. County Tax reports have been completed and submitted as required.
- C. Correspondence received by the Board:
- ❖ Judy Garner received confirmation of the FDAT amount of \$35,387 from the county.
- D. Auxiliary Report: The August 6th meeting summarized:
- President Jaime Lagacy: Nothing to report at this time
 Treasurer Financials: New financial report handed out.
 Correspondence: None
 New Business: Details for Chili/Bingo on Oct. 8th were discussed. Subsequently, due to unforeseen circumstances (rain & gym roof damage), this event is postponed. A new date for the event will be given later. Proceeds for this event, when held will be used to purchase AED pads for Mountaineer, T-Bird Café, and Model Creek School. Chris McCawley reminded people who hold food handler cards are required to be updated for anyone involved in food prep, serving, or handling. The Health Fair was discussed, again due to unforeseen circumstances, the event is postponed, no further details at this time. Calendars are now available for purchase; Jane Meyers is the main contact for purchase. Sponsors are listed on the calendars.
- Interim Corresponding Secretary: Nothing at this time.
 Community Rewards: None.
 Our next meeting will be on September 3, 2022, at 9 am at the fire station.
 Respectfully submitted, Jaime Lagacy, President - Peoples Valley Fire Auxiliary

7. BUSINESS

- A. Possible action to approve the July 2022 Treasurer’s report.
- Phil Lobeck made a motion to approve the July 2022 Treasurer’s report, conditioned on coding change on one expense item.
 - **Seconded:** Neil Rifenbark
 - **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenbark
 - **Nays:** 0
 - **Abstain:** 0

- **Motion Carried.**
- B. Possible action to approve August Warrant Requests
- Dave Schroedl made a motion to approve August Warrant Requests.
 - **Seconded:** Neil Rifenbark
 - **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenbark
 - **Nays: 0**
 - **Abstain: 0**
 - **Motion Carried.**
- C. Discussion- to update the 2021-2022 budget.
- **Tabled until next meeting.**
- D. Discussion/possible action- additional review requests proposed by the auditors.
- Reiterated Board members need to understand the payroll input process and review process before payroll is submitted. Board needs to document its understanding of processes.
 - Neil Rifenbark to be present with Chief Bomar during the final review of time input for payroll on the morning of Wednesday, August 24th.
- E. Discussion- Station Building at Ruger Ranch. 1. Rick Goodman and 2 Jerry Garrison both architects are submitting proposals, both coming in at half of the contract price Capital Construction submitted to draw up the needed designs for permitting
- F. Discussion- Repeater Station at Ruger Ranch.
- Repeater equipment has arrived, all should be up and running by the end of the year.
- G. Discussion- T-Mobile Cell Tower Lease.
- Nothing new at this time, carried until further notice.
- H. Discussion- on Water Company notice
- Done deal.

8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE

- A. New Business Agenda Item Requests for next Regular, Workshop, and Other Meetings.
- a. Discussion/possible action to approve the August 2022 Treasurers Report
 - b. Discussion/possible action to approve September Warrant Requests.
 - c. Discussion/possible action to update the 2021-2022 Budget
 - d. Discussion/possible action Station Building at Ruger Ranch
 - e. Discussion/possible action Repeater Station at Ruger Ranch
 - f. Discussion/possible action on the proposal from T-Mobile Cell Tower Lease
 - g. Discussion/possible action on Water Company notice
- B. The next Regular Board Meeting is scheduled for Wednesday, 9-21-2022, at 5:00 PM at Model Creek School.

9. ADJOURNMENT: Judy Garner adjourned the meeting at 6:23 PM.

Respectfully Submitted by: Charla Jordan, Scribe