

*Peeples Valley Fire District
PO Box 936, Yarnell, AZ 85362
17275 W. Burning Bush Drive, Peeples Valley, AZ 86332*

BOARD OF DIRECTORS' MEETING MINUTES

Location of Meeting Held: Old Peeples Valley School
18205 S. Highway 89, Peeples Valley, AZ

Wednesday, March 20, 2024, at 10:00 AM

1. **CALL TO ORDER:** Neil Rifenbark, the chairperson, called the meeting to order at 10:05 AM.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by Neil Rifenbark.
3. **ROLL CALL OF BOARD:** Neil Rifenbark, Phil Lobeck, Wayne Keller, Scott Mayer
4. **APPROVAL OF MINUTES:** Regular Session 02-21-2024
Phil Lobeck made a motion to approve the minutes from the 02-21-2024 board meeting with the change of date to February 21.
Seconded: Scott Mayer
Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer
Nays: 0
Abstain: 0
5. **CALL TO PUBLIC: none**
Members of the community in attendance: **Lori Bomar, Shawn Bomar, Ray Paiz, Kelley Paiz, Jacob Loaiza, Ben Archer (via Microsoft Teams), Lew Theokas, Lindon Gareis, Sherry Gareis, Greg Mangarelli, Arnold Urias, Bella Vogal, and Craig Davis.**

6. **REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

❖ Number of Calls:

Month	EMS Calls	Fire Calls	Mutual Aid Calls	MVA* Calls	Structure	Public Assist
February	5	1	0	1	0	2
March	5	2	0	0	0	0

*MVA – Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing Safer Grant with Southern Yavapai Fire.
- Received HFI-23: 2 Fuels Reduction Grants in progress for the Model Creek Projects.
- Auxiliary applied for the Diamondbacks Grant for three EMS monitors.
- Applied for the AzDFFM grant for Station 82.
- Applied for the AFG and Homeland Security grants.

- Will be applying for the Safer Grant.
 - ❖ Personnel/Training: Currently have 20 personnel (7 EMTs, 3 EMRs). One staff member is enrolled in paramedic school, and two will be starting in the fall.
 - ❖ Apparatus/Equipment: all operational.
 - ❖ Wildfire Mitigation: continuing
- B. Report from District Strategic Plan Development Committee:
- ❖ Personnel: working on job descriptions and duties and succession planning
 - ❖ Organizational chart is complete
 - ❖ Working on facilities planning
- C. Report from Weaver Mountains Firewise Committee Coordinators
- ❖ Ruger Ranch and Peoples Valley are now both NFPA Firewise communities
 - ❖ HFI for Buckhorn Legacy Group – MOUs with homeowners for work and payment
- D. Report from the FY25 Budget Committee:
- ❖ Last month was the first meeting.
 - ❖ The proposed budget is due to the county by May 10th.
 - ❖ There will be a new budget format.
- E. Correspondence received by the Board of Directors:
- ❖ Proposed budget due date to the county.
- F. Auxiliary Report: Peoples Valley Fire District Corporation and Auxiliary
Report to the Board 03.20.24

Our March meeting was held on Saturday, March 2, 2024, at Station 81.

1. Community & Membership Outreach:

We are looking forward to supporting this year's **Peoples Valley Serve Day, which is** coming up on April 6th. Please join us by either registering to serve or being served at www.pvserveday.com. We are also considering hosting a community/membership recruiting event this spring on Women's Heart Health. More information will come as details are determined. This committee is also working on an update to our Fire District History Book and hopes to have it available as a fundraiser later this year.

2. Events:

Thank you to Auxiliary members Chris McCauley, Pam Kellman, and Marcie Theokas for serving up another terrific Fire Crew Training Lunch this past weekend. The Chili dogs, salad, and brownies were a hit!

With a full schedule of volunteer events ahead, we are postponing our **Hoe Down BBQ and Silent Auction** until fall so it can be held indoors at Model Creek School. Stay tuned for details. We are already looking ahead to our **Weaver Mountain Festival**, and this year, we are thinking of doing it in mid/late August with a "Back-

to-School” theme. Stay tuned for details in our next report.

3. Grants & Funding Committee:

We are considering further updates to our Bylaws and voted to adopt a new **Auxiliary Mission Statement** that is posted on our page of the new District website: *The Peoples Valley Fire Auxiliary's mission is to support the Fire District and the Weaver Mountains Communities it serves. The Auxiliary is committed to assisting with District functions, creating and participating in fundraising efforts, community service projects, and outreach events. Our overarching goal is to enhance the safety and well-being of our rural community.*

4. Weaver Mountains Regional Facility & Property Special Committee Status:

The land survey is complete, and Yavapai County has accepted the parcel split permit. The survey revealed that the original parcel size was 16.64 acres, not 19.5, according to the county records. Maughan Ranches acknowledged the difference, and the survey moved forward with the split, which resulted in the donated land portion being 10.1 acres. With the survey complete, the appraisal was completed. To date, donations have helped cover the costs of the survey, permit, and appraisal. While we had hoped to complete this process by now, we believe it will more likely be early/mid-April. Our next Committee meeting is anticipated to be in early April. Our next Auxiliary meeting will take place on Saturday, April 13, 2024, at 9 AM at the Peoples Valley Historic School House.

Submitted by Karen Stafford, PVFD Auxiliary President, to Lori Bomar for presentation to the Board on 03.20.24.

7. BUSINESS

- A. Discussion/possible action to post for the open board position.
- **Phil Lobeck** made a motion to post for the open board position.
 - **Seconded: Wayne Keller**
 - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
 - **Nays: 0**
 - **Abstain: 0**
- B. Discussion/possible action to approve the February 2024 Financial Report presented by The James Vincent Group.
- **Phil Lobeck** made a motion to approve the February 2024 Financial Report as presented by The James Vincent Group.
 - **Seconded: Scott Mayer**
 - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
 - **Nays: 0**
 - **Abstain: 0**
- C. Discussion/possible action to approve March Warrant Requests.
- **Neil Rifenbark** made a motion to approve the March Warrant Requests.
 - **Seconded: Phil Lobeck**
 - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**

- **Nays: 0**
- **Abstain: 0**

- D. Discussion/possible action to approve the organization chart presented by the strategic planning committee.
- **Phil Lobeck** made a motion to approve the organization chart presented by the strategic planning committee.
 - **Seconded: Wayne Keller**
 - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
 - **Nays: 0**
 - **Abstain: 0**

8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE

- A. New Business Agenda Item Requests for the next Regular meeting, Workshops, and Other Meetings.
- B. Upcoming Meeting Date: Next Regular Session – April 17, 2024, at 10:00 AM.

9. ADJOURNMENT: Neil Rifenbark adjourned the meeting at 10:57 AM.