

Peeples Valley Fire District
 PO Box 936, Yarnell, AZ 85362
 17275 W. Burning Bush Drive, Peeples Valley, AZ 86332
BOARD OF DIRECTORS' MEETING MINUTES
 Location of Meeting Held: Old Peeples Valley School
 18205 S. Highway 89, Peeples Valley, AZ
Wednesday, February 21, 2024, at 10:00 AM

1. **CALL TO ORDER:** Neil Rifenbark, the chairperson, called the meeting to order at 10:02 AM.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by Scott Mayer.
3. **ROLL CALL OF BOARD:** Neil Rifenbark, Phil Lobeck, Wayne Keller, Scott Mayer
Absent - James Jacobs
4. **APPROVAL OF MINUTES:** Regular Session 01-17-2024
Scott Mayer made a motion to approve the minutes from the 01-17-2024 board meeting.
Seconded: Phil Lobeck
Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer
Nays: 0
Abstain: 0
5. **CALL TO PUBLIC: none**
 Members of the community in attendance: **Lori Bomar, Shawn Bomar, Ray Paiz, Kelley Paiz, Jacob Loaiza, Ben Archer, Samir Rafeedie, Lew Theokas, and Ed Buscis.**
6. **PUBLIC HEARING:** started at 10:17 and ended at 10:42

7. REPORTS AND CORRESPONDENCE

A. Fire Chief's Report:

❖ Number of Calls:

Month	EMS Calls	Fire Calls	Mutual Aid Calls	MVA* Calls	Structure	Public Assist
January	5	1	0	1	0	2
February	3	1	0	1	0	2

*MVA – Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing Safer Grant with Southern Yavapai Fire.
- Applied for HFI-23-2 Fuels Reduction Grant extending the Model Creek Projects.

- Applied for the Diamondbacks Grant for three EMS monitors.
 - Applied for the AzDFFM grant for Station 82.
 - Will be Applying for the AFG, Homeland Security, and Safer Grants.
 - ❖ Personnel/Training: Currently have 20 personnel (7 EMTs, 3 EMRs). One staff member is enrolled in paramedic school, and two will be starting in the fall.
 - ❖ Apparatus/Equipment: all operational.
 - ❖ Wildfire Mitigation: continuing
- B. Report from District Strategic Plan Development Committee:
- ❖ Working on personnel positions and structure
 - ❖ Establishing guidelines for job descriptions
 - ❖ Three more priorities to complete
- C. Report from Weaver Mountains Firewise Committee Coordinators
- ❖ Firewise presentation at Model Creek School on February 20 to prepare for the Dewey/Humboldt Event on May 4th.
 - ❖ Will be attending the Prescott Expo on April 20th
 - ❖ Ruger Ranch and Peeples Valley have submitted their Firewise applications
- D. Report from the FY25 Budget Committee: none
- E. Correspondence received by the Board of Directors:
- ❖ Final tax-assessed values and levy limit worksheet
- F. Auxiliary Report: Peeples Valley Fire District Corporation and Auxiliary
Report to the Board 02.21.24

Our February meeting was held on Saturday, February 2, 2024, at Station 81. We were joined by Weaver Mountain Regional Facility & Property Special Committee member Brian Lathrop as a guest interested in understanding more about the Auxiliary. As a reminder, all are welcome to attend our meetings, and we are always looking for new members to join us.

Committee updates include the following:

1. Community & Membership Outreach:

We're excited about the new website and our updated Auxiliary page. Thank you to Lori Bomar for leading this effort for us! We are one meeting away from having our "Donate" button working, so please be on the lookout for that to pop up soon; you won't be able to miss it!

One additional change you will notice is that we are posting our meeting agendas and minutes on the website, providing even greater transparency to all the good work we have going on.

2. Events:

Our Chili Bingo event back on 1/21st was so much fun and quite successful, raising just about \$1,900. We continue to provide lunch at monthly Fire District training events, including the multi-agency Wildland Fire training held this past weekend at

Model Creek School, where we provided a continental breakfast and lunch for about 50 attendees. Thank you, Lani Beyle and Angie Davis, for putting on a wonderful spread for all attendees!

We are looking forward to a busy spring ahead with a number of upcoming events, including our **Hoe Down BBQ and Silent Auction** to be held **indoors** at Model Creek School tentatively in mid-May. (Details coming soon!), as well as Peeples Valley Serve Day (4/4), partnering with our “FireWise Guys” for the Earth Day & Fire Expo in Prescott (4/20) and Dewey Humbolt’s “May the 4th be with You,” and of course, Yarnell Dayz (5/18).

3. Grants & Funding Committee:

In addition to getting our “Donate” button working, we will also have a credit card reader available at our events. We continue to pursue grant opportunities as we are now registered with both CyberGrants and Grantinterface. We are considering reviewing our corporation objectives to open us up to even greater grant qualifications.

4. Weaver Mountains Regional Facility & Property Special Committee Status:

Chief Bomar and Karen briefed the group on our new committee (listed on the website). They include community members with expertise who will act in an advisory capacity for the Auxiliary on this matter. Meetings will be as needed at this time. A land survey and appraisal are underway as we seek funding assistance for fencing, cattle guard installation, and related expenses in order to meet the donor criteria for completing the land transfer.

Our next meeting will take place on Saturday, March 2, 2024, at 9 AM at the Peeples Valley Historic School House.

Submitted by Karen Stafford, PVFD Auxiliary President, to Lori Bomar for presentation to the Board on 02.21.24.

8. BUSINESS

A. Discussion/possible action to approve the January 2024 Financial Report presented by The James Vincent Group.

- **Scott Mayer** made a motion to approve the January 2024 Financial Report as presented by The James Vincent Group.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

B. Discussion/possible action to approve February Warrant Requests.

- **Scott Mayer** made a motion to approve the February Warrant Requests.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

C. Discussion/possible action to approve the FY23 audit provided by BDR Richards CPAs, PLC.

- **Phil Lobeck** made a motion to approve the FY23 audit.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

D. Discussion/possible action to approve adjacent annexation requests.

- **Resolution to approve:** A FORMAL RESOLUTION OF THE ELECTED BOARD OF THE PEEPLES VALLEY FIRE DISTRICT ORDERING A CHANGE OF THE FIRE DISTRICT BOUNDARIES TO INCLUDE THAT PROPERTY DESCRIBED IN EXHIBIT “A” AS ATTACHED HERETO;
WHEREAS, the Peoples Valley Fire District Governing Board has been presented with a valid request for annexation of the area of the property described in **Exhibit “A”** as attached hereto, requesting that said property be annexed into the jurisdictional boundaries of the District; and
WHEREAS, the subject property is located within Yavapai County and is contiguous to the boundaries of Peoples Valley Fire District as shown on the map attached hereto as **Exhibit “B”**; and
WHEREAS, the Peoples Valley Fire District Governing Board believes that said annexation would be in the best interest of the District and the property owner, and would promote the public health, comfort, convenience, necessity or welfare; and
WHEREAS, all other pertinent requirements of A.R.S. § 48-262 have been addressed and met according to law; and
WHEREAS, the Peoples Valley Fire District Board has determined that the inclusion of the subject property within the boundaries of the Peoples Valley Fire District will benefit the Peoples Valley Fire District and the property owner.
NOW THEREFORE, BE IT RESOLVED that the Fire District Board does hereby find that the proposed annexation satisfies the requirements of A.R.S. § 48-262(I), and does hereby order the change to its boundaries to include the area described above, as more specifically set forth in the attached legal description and map.
- **Phil Lobeck** made the above resolution (20240221 8.D.1) for parcel 205-25-062A.
- **Seconded: Scott Mayer**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

- **Scott Mayer** made the above resolution (20240221 8.D.2) for parcel 205-25-062B.
- **Seconded: Phil Lobeck**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

- **Wayne Keller** made the above resolution (20240221 8.D.3) for parcel 205-25-034L.
- **Seconded: Phil Lobeck**

- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

- **Scott Mayer** made the above resolution (20240221 8.D.4) for parcel 205-25-090A.
- **Seconded: Phil Lobeck**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

- **Wayne Keller** made the above resolution (20240221 8.D.5) for parcel 205-25-034D.
- **Seconded: Phil Lobeck**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

- **Scott Mayer** made the above resolution (20240221 8.D.6) for parcel 205-25-034Z.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

- **Phil Lobeck Mayer** made the above resolution (20240221 8.D.7) for parcel 205-25-030F.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

9. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE

- A. New Business Agenda Item Requests for the next Regular, Workshops and Other Meetings.
- B. Upcoming Meeting Date: Next Regular Session – March 20, 2024, at 10:00 AM.

10. ADJOURNMENT: Neil Rifenbark adjourned the meeting at 11:42 AM.