

*Peeples Valley Fire District  
PO Box 936, Yarnell, AZ 85362  
17275 W. Burning Bush Drive, Peeples Valley, AZ 86332*

**BOARD OF DIRECTORS' MEETING MINUTES  
Held at Model Creek School, 18912 Hays Ranch Road, Peeples Valley, AZ 86332  
Wednesday, September 21, 2022**

1. **CALL TO ORDER:** The meeting was called to order by **Judy Garner, Chairman**, at 5:02 PM.
2. **PLEDGE OF ALLEGIANCE:** Jamie Lagacy led the pledge.
3. **ROLL CALL OF BOARD:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenbark  
x Wayne Keller
4. **APPROVAL OF MINUTES:**
  - A. Regular Meeting Session 8-17-2022  
A motion was made by Phil Lobeck to approve the minutes from the 8-17-2022 Regular Board meeting contingent on the correction of “finical” on page 2 to “financial”.  
**Seconded:** Dave Schroedl  
**Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenbark, x Wayne Keller  
**Nays:** 0  
**Abstain:** 0  
**Absent:** 0  
**Motion Carried.**
5. **CALL TO PUBLIC:** Members of the community in attendance: Shawn Bomar, Lori Bomar, Ray Paiz, Kelly Paiz, Jamie Lagacy, Britteny Dwiggins, James Jacobs, Ron Hernandez, Michael Hoffman, Lindon Gareis, Scott Mayer, Karl Kennedy, and Charla Jordan.

Britteny Dwiggins, certified CPR Trainer, one of the five who attended fire school shared that State Fire School training was a great success and a lot was learned. Of particular focus, was the Strategic Planning for Small Rural departments. On October 9<sup>th</sup>, EMR (Emergency Medical Responder) training classes will start. Classes will be held on Sundays and all students taking the training will be required to have a minimum of eight hours of practical training per week.

Neil Rifenbark asked about CPR classes for the public in the future. Britteny & Chief Bomar both indicated, yes, in the future regularly planned sessions will be put on the calendar.

Ray Paiz, Peeples Valley Firewise Community Coordinator reported on three items discussed at the last Yavapai Firewise (PAWUIC) meeting held on 9/1/22. 1. Application for the Buckhorn Legacy Firewise Community has been completed & submitted. Ray noted Model Creek, Ruger Ranch, and Peeples Valley will be doing this same process. 2. Ray Paiz (Buckhorn) & Gray Stafford (Ruger Ranch) have been asked to meet with the outgoing President to be considered for positions on that board (Yavapai Firewise). 3. Yavapai Firewise (PAWUIC) will be holding an event at the Founding Fathers facility in Prescott October 15<sup>th</sup>. PVFD will be in attendance displaying equipment, providing information, and making a presence for Peeples Valley.

Scott Mayer noted on October 8<sup>th</sup> at the old Peeples Valley school there will be a flu shot clinic from 11:30 am - 1:30 pm. Immediately following, a Peeples Valley / Ruger Ranch-specific town

hall meeting will be held with Supervisor Oberg. Scott indicated flu shots are free to the public while they last.

**6. REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

Number of Calls:

Month	Mutual Aid	Medical	Fire Vegetation	Fire Structure	Public Assist	MVA*	Total
August	2	9	1	2	1	0	15
September	1	7	0	1	0	1	10

\*MVA – Motor Vehicle Accident

\*\*Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing: Hazardous Fuels Reduction Grant HFI-21-307
- Continuing: HFI-22 - funded
- Continuing: Title 2 Forestry Fee Grant – Repeater Station
- Continuing: Partner Safer Grant with Southern Yavapai Fire
- Applied for 08/27/2022 Title III Forest Fee Wildfire Prevention Plans.
- Applied for USDA Wildfire Defense Grant (10/07/2022).
- Applied for Ready Set Go Fuels Reduction.

❖ Personnel/Training - Currently have 28 personnel (ten of which are EMTs). Three new staff members. Five staff members attended State Fire School which was a great success. We now have a CPR trainer (Brittney Dwiggin) on staff. She will start CPR/Stop the Bleed classes for the community in the near future.

❖ Fuels Reduction – Work continues on Model Creek.

❖ IROC Status: 17

❖ Out of District Assignments: All crews are back in District.

❖ Apparatus/Equipment Brush 81 is in the shop having cylinder head work completed. The masticator will be picked up tomorrow (9/22). The skid steer is in AZ having the Forestry package installed.

B. Financial Report: Chief Bomar asked for August financials approval to be deferred until the next meeting until the report can be corrected.

C. Correspondence received by the Board:

❖ Judy Garner received a copy of the “Yarnell Community Wildfire Protection Plan” as an example of what is being written & developed by Peoples Valley. Arizona State Forestry, Yavapai County, and the Peoples Valley Fire District will be working together to produce a comprehensive plan that will then be incorporated into the Yavapai County CWPP. It is anticipated to be completed in a year.

❖ Judy Garner received correspondence on Worker’s Compensation Audit, the cost for annual coverage is \$12,026, \$2,000 more than budgeted.

D. Auxiliary Report: The Sept. 3rd meeting summarized:

President Jaime Lagacy: Gave notice of resignation at the end of the year. Election to be held January 2023.

Treasurer Financials: New financial report handed out. Calendar sales were a great success, only a few are left for sale.

Correspondence: By-Laws were finalized, signed & copies handed out. Discussed doing a gift bag for new PV & RR residents, including a brochure about PVFD Auxiliary, a coffee cup, a history booklet of the Fire Department, and a few other items.

New Business: It was decided to postpone the Chili/Bingo event this year.

Old Business: The Weaver Mountain Health Initiative moved their Health Fair to the Yarnell Fire Department. It will be held on September 24<sup>th</sup> from 10 am to 2 pm. Lunch will be served from 11 am to 1 pm. Chris McCawley & Angie Davis from the auxiliary will help serve food.

Interim Corresponding Secretary: Nothing at this time.

Community Rewards: None.

Our next meeting will be on October 1, 2022, at 9 am at the fire station.

Respectfully submitted, Jaime Lagacy, President - Peoples Valley Fire Auxiliary

## 7. BUSINESS

- A. Possible action to approve the September 2022 Treasurer's report.
- Neil Rifenburg made a motion to table the August 2022 Treasurer's report until corrected.
  - **Seconded:** Phil Lobeck
  - **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenburg x Wayne Keller
  - **Nays:** 0
  - **Abstain:** 0
  - **Motion Carried.**
- B. Possible action to approve September Warrant Requests
- Phil Lobeck made a motion to approve September Warrant Requests.
  - **Seconded:** Wayne Keller
  - **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenburg x Wayne Keller
  - **Nays:** 0
  - **Abstain:** 0
  - **Motion Carried.**
- C. Discussion/possible action- additional review requests proposed by the auditors.
- Board member Phil Lobeck will be present in the coming month. Others are invited to come & shadow on 10/5 & 10/19 at 10 am.
  - Dave Schroedl, Neil Rifenburg, and Ronnie Hernandez have been present with Chief Bomar during the final review of time input for payroll within the last month.
- D. Discussion- Station Building at Ruger Ranch- Jerry Garrison architect is interested in the project and is in discussions with Chief Bomar.
- E. Discussion- Repeater Station at Ruger Ranch.
- Repeater equipment construction is completed, Chief Bomar is to pick up & deliver to Ruger Ranch, all should be up and running by the end of the year.
- F. Action to create and approve Resolution #20220921 7 F.
- Neil Rifenburg presented the following resolution:  
Whereas the District desires to develop and implement a Strategic Plan, Mission Statement, Vision, and Core Values for the Fire District; Whereas the District Board of Directors has discussed and identified the need for a Fire District Strategic Plan Development Committee; and Whereas the Fire Chief has recommended Ray Paiz, Fire District FireWise Community Coordinator, be appointed the Chair of the Fire District Strategic Plan Development Committee; now, therefore, be it *Resolved*, that the Peoples Valley Fire District Board of Directors:
    1. appoints and empowers the District Strategic Plan Development Committee.
    2. authorizes Ray Paiz, FireWise Community Coordinator, to Chair the Committee.
    3. appoints the following individuals as the initial committee members:  
Brittney Dwiggin, Shawn Bomar, Ronnie Hernandez, Wayne Keller, Neil Rifenburg, Gray Stafford, and Jim Jacobs
    4. urges the Committee to produce a Fire District Strategic Plan, Mission Statement, Vision, and Core Values for the District; and
    5. urges the Committee to incorporate and be inclusive of all Stakeholder input.
- Seconded by: Phil Lobeck

- **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenbark x Wayne Keller
- **Nays:** 0
- **Abstain:** 0

**Motion Carried.**

**8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

- A. New Business Agenda Item Requests for the next Regular, Workshop, and Other Meetings.
  - a. Discussion/possible action to approve the September 2022 Treasurer Report
  - b. Discussion/possible action to approve the October 2022 Treasurer Report
  - c. Discussion/possible action to approve October Warrant Requests.
  - d. Discussion/possible action Station Building at Ruger Ranch
  - e. Report from District Strategic Plan Development Committee to be added to REPORTS AND CORRESPONDENCE
- B. The next Regular Board Meeting is scheduled for Wednesday, 10-19-2022, at 5:00 PM at Model Creek School.

**9. ADJOURNMENT:** Judy Garner adjourned the meeting at 6:41 PM.

**Respectfully Submitted by:** Charla Jordan, Scribe