



**Peoples Valley Fire Department  
Corporation and Auxiliary**

P.O. Box 936, Yarnell, AZ 86362

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Peoples Valley, AZ 86332

[www.peoplesvalleyfire.org](http://www.peoplesvalleyfire.org)

**Monthly Auxiliary Meeting Minutes**

August 3, 2024, 9:00AM

Attendees: Karen Stafford, Angie Davis, Judy Garner, Kelley Paiz, Angie Weishaar, Sue Bernard, Lani Beyle, Lori Bomar, Shawn Bomar, Sue Dickerson, Gale Henry, Jim Kellman, Chris McCawley, Jane Meyers, Ray Paiz, Lisa Pierce, Bethany Strickland, Marcie Theokas; Guest: Lew Theokas

1. Call to Order by Karen Stafford at 9:00 AM
2. Pledge of Allegiance led by Lew Theokas
3. The group wished Judy Garner a Happy 80<sup>th</sup> Birthday, complete with cake.
4. Introduction of guests and officers. No new members.
5. Motion to approve the minutes from July with corrections was made by Ray Paiz, seconded by Lani Beyle. Approved unanimously with Jim Kellman and Bethany Strickland abstaining.
6. Motion to approve the Treasurer's Report was made by Judy Garner, seconded by Lani Beyle. Approved unanimously.
7. Collection of Dues: None
8. Officer Reports:
  - President: It is hot, and there's a lot going on for all of us and our Committees. As we work to support the community, we need to be sure to support each other too.
  - VP: no report
  - Recording Secretary: Asked if everyone would like to continue receiving supporting documents similar to what was sent for this meeting. Consensus was yes, continue sending. Karen asked that Judy add Brittany Dwiggin to the list receiving the agenda and supporting documents so she can provide a printed copy at Station 81 for those who don't have computer access. Judy Garner also thanked everyone for the birthday wishes.
  - Corresponding Secretary: Kelley Paiz shared the thank you card from down Home Realty for the gift card.
  - Treasurer: No Report
9. Discussion to Amend Bylaws to include committee roles. Karen Stafford displayed the current proposed changes to Article IX.

The possible bylaws change was then tabled so that members could make additional suggestions. Suggestions from the members should be forwarded to Karen for her to compile new wording for the bylaw change. She will need any suggestions by August 19th.

## Committee Reports:

### 10. Community Outreach & Membership Committee (Judy, Jane, Lori, Kelley, Ray, Bethany, Sue D, Lisa)

- Christmas Elf Program – Lori Bomar reviewed the proposed Elf Program, including giving a single gift to each child at school, utilizing toys and games currently stored at the Historic Peoples Valley School, providing gifts for Santa to give 5 families for which she showed the form they will be filling out, and supplying Santa with 200 bags of candy, etc. to hand out. The proposed Santa date is December 21<sup>st</sup>. The proposed budget of \$500 was tabled until the next meeting. The next meeting to work on the program is tentatively set for October 17<sup>th</sup> at 5 pm at Station 81. Judy will contact Duty Officer Jacob Laoza to verify the availability of the station. If any members not on the committee would like to participate in the discussion let her know.
- Standard Operating Procedures Manual. The drafts of the Meetings Procedures and the Finance Procedures were supplied with the agenda as part of the supporting documents. If anyone has any suggestions regarding modifications to those documents, please email them to Judy Garner so that she can forward them to the committee. Lisa Pierce has been the one writing up the procedures with the suggestions supplied by the committee and other individuals affected by the procedures. She has been doing a wonderful job and will continue with Committee Policies and Procedures next on the agenda. The committee members will communicate suggestions via email and Judy Garner will set a date for the next meeting when she has a draft to review. Again, if any members not on the committee want to participate, let her know.
- T-shirts were distributed to the new members who did not have one.

### 11. Grants & Funding Committee (Ray, Kelley, Angie D, Angie W, Judy, Chief Bomar, Lori, Neil, Karen, and Britteny (Ops))

- It was determined that we will not apply for the 100 & Change Grant this year. Using their model of requirements, we will work on developing our processes, so we are well positioned to apply for grants like this in the future.
- Two new grant possibilities were discussed, the first of which is the Yavapai County Board of Supervisors Indigent/Senior Slash and Mowing Assistance Program. While this is a no match grant, it provides reimbursement vs. funds upfront meaning, once work is done, reimbursement can be requested. Since the Wildlands Division will be doing most of the work, Chief Bomar indicated that they could work with us on the timing of payment. Lisa Pierce asked how the recipients of the work would be chosen. Chief Bomar indicated that individuals would apply and be selected based on need and availability of staff. Lori Bomar made a motion to approve the application for the grant, seconded by Marcie Theokas, and approved unanimously.
- The second grant possibility is the Del E Webb Foundation Paramedic Cardiac Monitor Purchase. This is also a no match grant and would supply funds to upgrade our current 3 cardiac monitors with 3 rehabilitated, updated cardiac monitors. The funds would be available prior to the purchase, and our current monitors would be used as trade-ins for the replacements. A motion was made by Judy Garner to approve the application for the grant, seconded by Kelley Paiz, and approved unanimously.
- The Grants Committee has previously applied to Healthy Forest Initiative (through the Department of Forestry & Fire Management) for two mitigation grants for \$100,000 each to establish fuel breaks in Peoples Valley and Ruger Ranch. Notification of award status should be received by September or October.

- We have applied to the Diamondback Foundation for a \$5000, no match, grant for fire education or Operations/Medical supplies.

**12. Events Committee (Lani, Jane, Dick, Chris, Sue B, Bethany, Marcie, Pam, Gale, Angie D)**

- Lani Beyle reviewed the plans for the Weaver Mountains Fest/Back to School event. The event which will be held indoors/outdoors at Model Creek School will be 8/24 9:00am – 2:00pm. The notes from the July 29<sup>th</sup> committee meeting were sent with the agenda. Seventeen vendors are currently signed up for the event. She also reviewed the costs for the various food items. Volunteers were then scheduled for each area as follows:  
Everyone available should be at the school at 4 PM on Friday, 8/23, to help set up.
  - Vendor Check In: Karen Stafford and Kelley Paiz
  - Car Show: Dick Meyers
  - Parking Posters: Judy Garner
  - Kitchen: Angie Davis, Lani Beyle, Marcie Theokas, Chris McCawley, and Sue Bernard
  - Food Ticket Sales: Angie Weishaar
  - Printing Food Tickets: Judy Garner
  - Games Supervision: Sue Dickerson and Lisa Pierce
  - Auxiliary/Firewise Booth: Ray Paiz (Checking on swag), Lori Bomar, Kelley Paiz, Karen Stafford, and Bethany Strickland (Offering Blood Pressure readings)
  - Raffle & 50/50 Ticket Sales: Angie Weishaar
  - Tickets for Raffle & 50/50: Judy Garner
- Weaver Mountains Health Initiative EXPO will be held September 21<sup>st</sup>. Sign-ups tabled until September meeting.
- August training lunch: 8/17: Events Committee will supply their choice of food.

**13. Weaver Mountains Regional Facility & Property Committee: (Chief Bomar)**

- Upon further review at the County, ARPA funds will not be an option for our site and facility at this time.
- Preliminary Site Plans are drafted and need to be professionally prepared. The cost for doing this will be presented at the September meeting.

**14. Additional Comments**

- 20 minutes has been requested to discuss Fire Corp and Community Emergency Response Team at our September meeting.

**15. Announcements – none**

**16. Next Meeting Date/Time: Saturday, September 7, 2024, 9AM at Historic Peoples Valley School (may be changed if there is a conflict)**

**17. Adjournment** - Motion to adjourn was made by Judy Garner, seconded by Kelley Paiz. Approved unanimously. The meeting was adjourned at 11:12.