

**BOARD OF DIRECTORS' MEETING MINUTES  
 Regular Meeting Minutes from Wednesday, April 20, 2022**

1. **CALL TO ORDER:** The meeting was called to order by **Judy Garner, Chairperson**, at 5:01 PM.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by Ray Paiz.
3. **ROLL CALL OF BOARD:** x Judy Garner, x Wayne Keller, x Phil Lobeck, x Dave Schroedl,  
 Absent: Nancy Tschikof
4. **APPROVAL OF MINUTES:** Regular Meeting Session 3-16-2022
  - A. A motion was made by Phil Lobeck to approve the minutes from the 3-16-2022 board meeting.  
**Seconded:** Wayne Keller  
**Ayes:** x Judy Garner, x Wayne Keller, x Phil Lobeck, x Dave Schroedl  
**Nays:** 0  
**Abstain:** 0
5. **CALL TO PUBLIC:** Members of the community in attendance: **Shawn Bomar, Lori Bomar, Ray Paiz, Jamie Lagacy, Arnold Urias, Neil Rifembark, and Charla Jordan.**
  - A. Ray Paiz reported attending a monthly meeting for the Yavapai Firewise Group, recently rebranded from PAWUIC. He normally attends virtually but will attend the next meeting in person. Dr. Stafford will be going with him. At the next meeting, there will be a local meteorologist attending to give an anticipated monsoon prediction of the upcoming weather in relation to fire conditions. A report will be provided next month.
  - B. Charla Jordan asked about the clearing of vacant lots (out of state owners). Chief Bomar answered that if PVFD does the clearing, then the owner is charged, otherwise call the county for reporting.

**6. REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assist
March	18	2	1	0	
April	7	1	0	0	

\*MVA – Motor Vehicle Accident

\*\*Numbers for the current month are up to the date of the Board Meeting

\*\*\* Out of District – 1 engine

❖ Grants:

- Continuing Safer Grant with Southern Yavapai Fire.
- Continuing Title III Grant for communications needs.
- Continuing Hazardous Fuels Reduction Grant HFI-21-307.
- Applied for Homeland Security Grant. Still waiting for the outcome.
- Re-Applying for Title II Grant for fuel removal in the southwest border of the district later in the fall of 2022.

- ❖ Personnel/Training: Currently have 30 personnel (11 of which are EMTs). No change in training: 10 hours of on-site and 4 hours of online training. AWIMA training has been completed. EVOC training was completed in April. CME training continues every other Thursday evening and STR's – IV training is in the process.
  - ❖ Irwin Status: 20 are available. As of 4/20 – 3 personnel are on Brush 81 in Texas.
  - ❖ Apparatus/Equipment: Tender 81 is not in service. Will be ready in approximately three days.
  - ❖ Update on EMS: Nothing.
  - ❖ Wildfire mitigation is going well, by end of April an area fire ban will be in effect.
- B. Financial Report: March financials were received by the board. Note: There will be no carryover and the budget has been changed to zero reserves. It has all been used to cover payroll while waiting on billing reimbursements.
- C. Correspondence received by the Board:
- ❖ Judy Garner received a new budget report form from Yavapai County to be completed and returned.
  - ❖ Chief Bomar received notice from Technology Risk, Worker's Compensation Underwriter, that coverage ends July 7<sup>th</sup>. Agency is looking for a new carrier to pick up coverage effective July 8<sup>th</sup>, 2022.
- D. Auxiliary Report: **Jamie Lagacy** submitted notes from the auxiliary meeting.

## 7. BUSINESS

- A. Action to approve the March 2022 Treasurer's report.
- Phil Lobeck made a motion to approve the March 2022 Treasurers Report.
  - Seconded: Wayne Keller
  - Ayes: x Judy Garner, x Wayne Keller, x Phil Lobeck, x Dave Schroedl
  - Nays: 0
  - Abstain: 0
- B. Action to approve Warrant Requests.
- Wayne Keller made a motion to approve the April 20<sup>th</sup> warrant requests.
  - Seconded: Dave Schroedl
  - Ayes: x Judy Garner, x Wayne Keller, x Phil Lobeck, x Dave Schroedl
  - Nays: 0
  - Abstain: 0
- C. Discussion on policy updates.
- Chief Bomar provided contact information of Lexipoll, for updating/writing policies and procedures and indicated there is money included in the budget for this type of professional service.
- D. Discussion on Station Building at Ruger Ranch.
- Being considered: stick build vs. metal framing. Chief Bomar would like to start the permitting process. Judy Garner requested a copy of the design-build be provided to the board members for review prior to the permit process.
- E. Discussion on Repeater Station at Ruger Ranch.
- One duplexer has been received, otherwise no change from last month.
- F. Discussion on lease/purchase of Caterpillar mastication machine.
- Chief Bomar requesting the board to consider leasing a mastication machine. \$200,000- 5-year lease, with a clause that the board can approve each year. If not approved lease can be canceled. To be put on future an agenda.

**8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

A. New Business Agenda Item Requests for next Regular, Workshop, and Other Meetings.

- Discussion/possible action to approve April's 2022 Treasurers report.
- Discussion/possible action to approve Warrant Requests.
- Discussion/possible action policies update.
- Discussion/possible action Station Building at Ruger Ranch.
- Discussion/possible action Repeater Station at Ruger Ranch.
- Discussion/possible action lease/purchase a Caterpillar mastication machine.

B. Special Meeting for Budget review is scheduled for Wednesday, May 11, 2022, at 5:00 PM at Fire Station. The proposed budget will be published on the bulletin board, Website, and in Yellowsheet in advance of the June 15<sup>th</sup> meeting.

C. The next Board meeting is scheduled for Wednesday, May 18, 2022, at 5:00 PM at Model Creek School.

D. There will be a Public Hearing on the 2022-2023 Budget, scheduled for Wednesday, June 15<sup>th</sup>, 2022, at 5:00 PM, to be held in advance of the regular board meeting at Model Creek School.

**9. ADJOURNMENT: Judy Garner** adjourned the meeting at 5:57 PM.

Respectfully Submitted by: Charla Jordan, Scribe