

Peeples Valley Fire District
 PO Box 936, Yarnell, AZ 85362
 17275 W. Burning Bush Drive, Peeples Valley, AZ 86332
BOARD OF DIRECTORS' MEETING MINUTES
 Location of Meeting Held: Old Peeples Valley School
 18205 S. Highway 89, Peeples Valley, AZ
Thursday, September 21, 2023, 3:00 PM

1. **CALL TO ORDER:** Phil, the Clerk, called the meeting to order at 3:00 PM.

2. **PLEDGE OF ALLEGIANCE:** The pledge was led by Chief Bomar.

3. **ROLL CALL OF BOARD:** Phil Lobeck, Wayne Keller, James Jacobs
 Absent: Neil Rifenbark and Scott Mayer

4. **APPROVAL OF MINUTES** Regular Session 08-17-2023
Wayne Keller made a motion to approve the minutes from the 08-17-2023 board meeting.
Seconded: James Jacobs
Ayes: Wayne Keller, Phil Lobeck, James Jacobs
Nays: 0
Abstain: 0

5. **CALL TO PUBLIC: none**
 Members of the community in attendance: **Lori Bomar, Shawn Bomar, Ray Paiz, Ben Archer, Jacob Loaiza, John Ross, Jim Deaton, Julie Deaton, Lindon Gareis, Sherry Gareis**

6. **REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assist
August	11	3	0	0	1
Sept.	5	4	1	0	0

*MVA – Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing Safer Grant with Southern Yavapai Fire.
- Applied for a Homeland Security Grant for communications – did not receive the grant.
- Applied for Ready, Set, Go Fuels Reduction Grant for Ruger Ranch.
- Applied for Title III Grant with Yavapai County for suppression equipment.

- Applied for CWPP Grant through US Forest Service.
- Awarded for Fire Prevention Grant for Wildland Coalition.
- Awarded for Hazardous Fuels Reduction Grant HFI-23.
- ❖ Personnel/Training: Currently have 22 personnel (10 EMTs, 3 EMRs).
- ❖ Apparatus/Equipment: all operational
- ❖ Wildfire Mitigation: has started for the season

B. Report from District Strategic Plan Development Committee:

- ❖ A multi-use facility meeting was held on September 20th; there was input from the community, funding sources were discussed.
- ❖ The Development Committee meeting was prior to the board meeting. Members of the community and neighboring districts were present. An update and review of the general outline of the Strategic Plan was reviewed. PVFD has SOPs that are continually being updated. The new vision and mission statements replaced the prior statements. Priority #2 and Priority #3 were tabled until the next meeting.
- ❖ Firewise – The Buckhorn Legacy Group was approved for the HFI-23 grant. Eighteen parcel owners are involved with this project.
- ❖ FEMA awarded the fire district the fire prevention grant – Weaver Mountains Firewise Communities. They will be present at the WMHI, the Calf Sale, and Founding Fathers Events on September 30 in Peoples Valley and October 7 in Prescott.

C. Correspondence received by the Board:

- ❖ none

D. Auxiliary Report: We met on September 9th at Fire Station 81.

Ray Paiz and Chief Bomar briefed us on a Firewise Grant that has been received to support efforts across the Weaver Mountains Communities. They also shared that a meeting was taking place about the proposed multipurpose facility to take place on Wednesday, September 20th. We discussed the possibility of needing, at some point, professional CPA support on tax filings if we exceed \$50,000 in funds. That would be a good problem to have!

We are also looking ahead to supporting our Firewise communication efforts at the Founding Father's event in Prescott on Saturday, 10/7, from 8 AM – 2 PM.

As part of our Treasurer's Report, we are grateful for the first donation made to the septic system at Station 82. Thank you kindly! Here's to more of that to follow! We also approved the Treasurer's Report that listed the expense of the AED for the Old School. We're hoping it will arrive and be installed soon.

In response to the evolving needs of our Weaver Mountains community, I proposed we amend our Auxiliary Bylaws, Article II, Section 1 C. to read, *"To assist, with volunteers and funds, the Peoples Valley Fire District Board of Directors and/or the operations crew with activities serving the Weaver Mountains Communities."* The amendment will be sent out to all members to consider before our October

meeting, at which a motion will be made to vote on the amendment.

Committee Reports were as follows:

The Events Committee has been busy planning and staffing monthly training lunches and our upcoming Weaver Mountain Fall Festival on 10/28. Last Saturday's lunch included a special brownie celebration for the PHI pilot's birthday. Upcoming lunches are planned for 10/21, 11/18, and 12/16. Thank you to Karl Kennedy, Lani Beyle, Chris McCauley, Bethany & "Chef" Chuck Strickland, and Marcie Theokas, who all helped with this month's training lunch.

Be sure to mark your calendars and hold the date! Our Weaver Mountains Fall Festival fundraising event is scheduled for Saturday, October 28th from 10 AM – 4 PM. From Dick Meyer's famous biscuits & gravy & cowboy coffee to hosting local vendors, a car show, games, and hotdogs & brats for sale, we're anticipating a day of fun for all ages. Come in costume for an extra treat! We have some great vendors scheduled but have room for plenty more. Check out our attached flyer, information on our website, the Peoples Valley Fire Department Facebook page, and the Yellow Sheet.

The Grants, Funding & Qualified Charitable Organization Committee continues to explore a "Donate" button for our website and Facebook page. This will make donating to the Auxiliary easier than ever. We are hoping for an update at our next meeting.

The Membership & Community Outreach Committee is working on updating our auxiliary membership brochure, and we voted to approve an updated Auxiliary logo. This logo will be used on the wrap for the logistics trailer and our new member polo shirts.

We are also excited to support the upcoming Weaver Mountains Health Initiative Expo on 9/30 by staffing the registration booth, helping in the kitchen, and donating healthy snacks. We are working on possibly sharing a table with our Firewise crew to promote the Auxiliary and accept donations. This event is a great opportunity for visibility in the community with our friends at Yarnell Fire and Auxiliary since they will also be in attendance.

Due to a scheduling conflict, our next meeting will be on Wednesday, October 4th, at 5 PM at Station 81. Join us!

Submitted by Karen Stafford, PVFD Auxiliary President, to Lori Bomar for presentation to the Board on 9.20.23.

7. BUSINESS

- A. Discussion/possible action to approve the August 2023 Financial Report.
- **James Jacobs** made a motion to approve the August 2023 Financial Report.
 - **Seconded: Phil Lobeck**
 - **Ayes: Wayne Keller, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
- B. Discussion/possible action to approve September Warrant Requests.

- **Wayne Keller** made a motion to approve the September Warrant Requests.
 - **Seconded: James Jacobs**
 - **Ayes: Wayne Keller, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
- C. Discussion/possible action to begin direct deposits into Chase Account.
- **No motion required.**
- D. Discussion/possible action to accept credit card payments for services.
- **Phil Lobeck** made a motion to table automated bill-paying services to the next meeting.
 - **Seconded: Wayne Keller**
 - **Ayes: Wayne Keller, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
- E. Discussion/possible action to begin automated bill-paying services.
- **Phil Lobeck** made a motion to table automated bill-paying services to the next meeting.
 - **Seconded: Wayne Keller**
 - **Ayes: Wayne Keller, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
- F. Discussion/possible action to acquire a business and credit card account with National Bank.
- **James Jacobs** made a motion to table acquiring a business and credit card account with National Bank to the next meeting.
 - **Seconded: Wayne Keller**
 - **Ayes: Wayne Keller, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
- G. Discussion/possible action to approve adjacent annexation request.
- **Phil Lobeck** made a motion to table the adjacent annexation request to the next meeting.
 - **Seconded: James Jacobs**
 - **Ayes: Wayne Keller, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
- H. Discussion/possible action to approve the mechanic's service agreement with Mayer Fire.
- **Wayne Keller** made a motion to approve the mechanic's service agreement

with Mayer Fire.

- **Seconded: James Jacobs**
- **Ayes: Wayne Keller, Phil Lobeck, James Jacobs**
- **Nays: 0**
- **Abstain: 0**

I. Discussion on Automatic Aid Agreement with Yarnell Fire.

J. Discussion on open meeting laws.

8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE

A. New Business Agenda Item Requests for the next Regular meeting, Workshops, and Other Meetings.

B. The next Board meeting is scheduled for October 18, 2023, at 10:00 AM.

9. ADJOURNMENT: Phil Lobeck adjourned the meeting at 4:28 PM.

Respectfully Submitted by: Lori Bomar, Administration